



ST. CHARLES PARISH

PURCHASING OFFICE

P. O. BOX 302 • HAHNVILLE, LOUISIANA 70057

(985) 783-5000 • FAX (985) 783-5015

Website: www.stcharlesparish-la.gov


V.J. ST. PIERRE, JR.
PARISH PRESIDENT

BOBBY DONALDSON
PURCHASING OFFICER
bdonaldson@stcharlesgov.net

SUSAN WILSON, CPPB
PURCHASING AGENT
swilson@stcharlesgov.net



TO: V. J. St. Pierre, Jr., Parish President

FROM: Bobby Donaldson, Procurement Officer 
Susan Wilson, CPPB, Procurement Agent

SUBJECT: 2010 Annual Report

We are pleased to provide the public with this annual report of the past twelve months. As procurement professionals, we are committed to the people of St. Charles Parish. It continues to be our goal to obtain the maximum value for every dollar spent while procuring the necessary items, equipment and services needed. We encourage all departments and offices to use local vendors for goods and services before going outside the parish. Requisitions are monitored to ensure local vendors are patronized. We will continue to give our local vendors first priority.

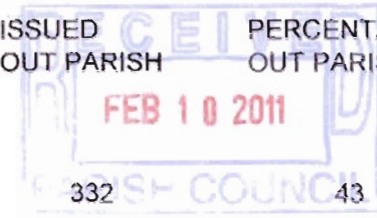
As Procurement Agent of St. Charles Parish one of many responsibilities is to monitor market conditions to ensure economic and effective materials management. Continued education is just one way of helping in accomplishing this goal. We will continue to attend seminars given through NIGP (National Institute of Governmental Purchasing). In November of 2010 Susan Wilson, Jill Schmill and Kim Morgan attended the 14th Annual Conference and Products Expo held in Marksville, Louisiana.

In preparation for the 2011 hurricane season, Susan Wilson will attend the National Hurricane Conference. The primary goal of the National Hurricane Conference is to improve hurricane preparedness, response, recovery and mitigation in order to save lives in our Parish.

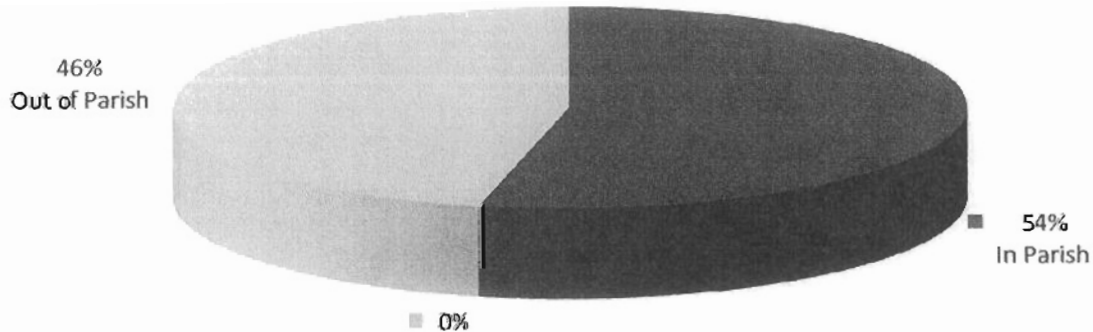
St. Charles Parish Procurement Office is hereby submitting the attached 2010 Financial and Operating Report. The Office continues to operate according to the Louisiana Public Bid Law and the St. Charles Parish Procurement Procedures. The report reflects only the number of purchase orders issued and the items that were officially advertised for public bid. The Procurement Office also handles a variety of day-to-day functions in parish government.

2010 PURCHASE ORDER PERCENTAGES

	MONTHLY P.O.'S	ISSUED IN PARISH	PERCENTAGE IN PARISH	ISSUED OUT PARISH	PERCENTAGE OUT PARISH
JANUARY	780	448	57	332	43
FEBRUARY	743	401	54	342	46
MARCH	960	547	57	413	43
APRIL	750	395	53	355	47
MAY	835	424	51	411	49
JUNE	976	531	54	445	46
JULY	840	439	52	401	48
AUGUST	893	465	52	428	48
SEPTEMBER	780	412	53	368	47
OCTOBER	747	401	54	346	46
NOVEMBER	616	340	55	276	45
DECEMBER	608	309	51	299	49
TOTAL	9528	5112	54.00%	4416	46.00%



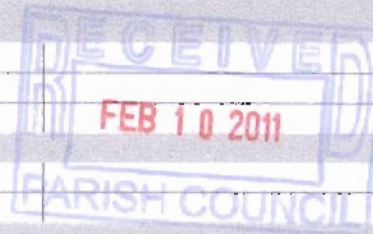
2010 PURCHASE ORDER PERCENTAGES



2010 YEARLY REQUIREMENT CONTRACTS

YEARLY BID ITEMS ADVERTISED FOR 2010

ALL OTHERS - RENEWABLE



BID	10-101	BATTURE DIRT	
BID	10-102	BITUMINOUS COATED STEEL PIPE	
RN	10-103	BITUMINOUS MIX	
RN	10-104	CAST IRON GRATE AND FRAMES	
RN	10-105	CAST IRON MANHOLES	
BID	10-107a	LIQUID CHLORINE	
RN	10-107b	SULFUR DIOXIDE	
RN	10-107c	SODIUM ZINC PHOSPHATE	
BID	10-107d	POLYMER	
BID	10-107e	LIQ CAT POLYELECTROLYTE	
RN	10-107f	ACID ALUM	
RN	10-107g	ANHYDROUS AMMONIA	
RN	10-108	COLD MIX	
BID	10-109	COLD WATER METERS	
RN	10-110	CONCRETE	
BID	10-111	CONCRETE/ASPHALT CUTTING	
	10-112		
RN	10-113	DIESEL FUEL	
RN	10-114	DISTRIBUTION SERVICE MATERIALS	
BID	10-115	FLAP GATES	
RN	10-116	GASOLINE	
RN	10-117	HIGH DENSITY POLY PIPE	
RN	10-118	LIMESTONE	
RN	10-119	MICROFILMING	
BID	10-120	PUMP SAND	
RN	10-121	SIGNS & POSTS	
BID	10-122	SUB FLYGT PUMPS	
RN	10-123	SUB GORMAN RUPP PUMPS	
RN	10-124	HYDROMATIC PUMPS	
RN	10-125	WASTEWATER COLLECTION SUPPLIES	
RN	10-126	WATER SERVICE CONNECTION FITTINGS	
BID	10-127	CHEMICAL CONTROL OF WEEDS	
RN	10-130	RENTAL OF VACUUM TRUCK	
RN	10-131	REPAIR/INSTALLATION OF PUMPS AND RELATED EQUIPMENT WWKS	
RN	10-132wwk	ELECTRICAL REPAIRS/INSTALLATION	
RN	10-132sew	ELECTRICAL REPAIRS/INSTALLATION	
RN	10-133	REPAIR/INSTALLATION PARISH STREET LIGHTS	
RN	10-134	REPAIR/INSTALLATION OF PUMPS AND RELATED EQUIP SEW	
	10-135	BASEBALL SOFTBALL FOOTBALL EQUIP	
	10-136	LADIES PROFESSIONAL WEAR	
RN	10-137	UV LAMPS	
	10-139	PREVENTATIVE MAINTENANCE OF SEWER LINES	JEFFERSON PARISH
RN	10-141	REMOVAL OF CHRISTMAS TREES	
RN	10-142	INFLATABLE LEVEE SYSTEM	
RN	10-144	HD FLEXIBLE POLY PIPE	
BID	10-145	NEWLY CONSTRUCTED RESTROOM MALE/FEMALE	
	10-147	BASEBALL SOFTBALL UNIFORMS	
BID	10-148	NEWLY CONSTRUCTED CONCESSION STANDS	
RN	10-150	FLEX MEMBRANE AIR DIFFUSER	
BID	10-151	UV SLEEVES AND BALLAST	
RN	10-152	REPAIR AND/OAR CONSTRUCTION OF ROOFING BUILDING	
BID	10-153	JANITORIAL AND RESTORATION	
RN	10-158	RAPID DEPLOYMENT TRAILER	
BID	10-160	PRECAST BOXED CULVERTS	
RN	10-161	AERATION BLOWERS - DESTREHAN	
RN	10-162	AERATION BLOWERS - HAHNVILLE	
	10-163	CONCERTAINER FLOOD UNIT	NOT BIDDING ON STATE CONTRACT
RN	10-164	AUTOMATED WATER METERS	
BID	10-165	SOFTSCAPE AND PINE MULCH	

2010 YEARLY BIDS/VENDOR

<u>BID NO.</u>	<u>ITEM</u>	<u>VENDOR</u>	<u>PHONE</u>
10-101	BATTURE DIRT	Scioneaux Inc. FOB only Civil Construction - Delivery	783-1679 783-6893 783-6894 fax
10-102	BITUMINOUS COATED PIPE	Coburn's	985-446-0458 985-446-5422 fax
10-103	BITUMINOUS MIX	Barriere Construction	785-7700
10-104	CAST IRON GRATES FRAMES	F & G Services	504-469-2015
10-105	CAST IRON MANHOLES	F & G Services	504-469-2015
10-107	CHEMICALS -		
water	a. CHLORINE	DPC Enterprises	985-536-1037
sew	b. SULFUR DIOXIDE	DPC Enterprises	985-536-1172
water	c. SODIUM Z. PHOSPHATE	Delta Chemical	504-733-0630
sew	d. POLYMER	Delta Chemical	504-733-0630
water	e. POLYELECTROLYTE-	Delta Chemical	504-733-0630
water	f. ACID ALUM	Delta Chemical	504-733-0630
water	g. ANHYDR. AMMONIA	Ther Chem	337-364-4191
10-108	COLD MIX	Barriere Construction	785-7700
10-109	COLD WATER METERS	Sensus Technologies	800-638-3748
10-110	CONCRETE	Lafarge	504-834-3341
10-111	CONCRETE/ASPHALT CUTTING	Magnum Construction	985-331-8202
10-113	DIESEL FUEL	Jackie Bee W/B River Parish Oil E/B	785-6711 764-7195
10-114	DISTRIBUTION SERVICE MATLS.	Louisiana Utilities	800-786-1106
10-115	FLAP GATES	Associated Pump	504-851-7077
10-116	GASOLINE	Jackie Bee W/B River Parishes Oil	785-6711 764-7195
10-117	HIGH DENSITY POLY. PIPE	Coburn's	985-446-0458
10-118	LIMESTONE	Vulcan Materials Company	504-464-7625
10-119	MICROFILMING	LASON	504-834-0701
10-120	PUMP SAND	N C Materials - FOB Civil Construction - Delivery	785-8667 783-6893

2010 YEARLY BIDS/VENDOR

10-121	SIGNS AND POSTS	Richard Comeaux		1-800-232-0448
10-122	SUBMERSIBLE FLYGT PUMPS	Associated Pump		985-851-7077
10-123	SUBM. GORMAN RUPP PUMPS	D & L Pumps		504-467-2490
10-124	SUBM. HYDROMATIC PUMPS	Fluid Process & Pumps		504-615-4179
10-125	WASTEWATER COLLECTION SUPPLIES	Loulsiana Utilities		504-834-1106
10-126	WATER SERVICE CONN. FITTINGS	Louisiana Utilities		504-834-1106
10-127	CHEMICAL CONTROL OF UNDESIRABLE WEEDS	Cro Slit Turf Services		985-785-0024
10-130	RENTAL OF VACUUM TRUCK	A3M Vacuum Service		504-536-7448
10-131	REPAIR AND INSTALLATION OF PUMPS AND RELATED EQUIPMENT WWKS	Precision PSI		504-469-8481
10-132	WWKS - ELECTRICAL REPAIRS AND INSTALLATION -	All Star Electric		504-466-3303
10-132	SEW - ELECTRICAL REPAIRS & INSTALLATION -	Cajun Comfort	WASTE	764-8191
10-133	REPAIR AND INSTALLATION OF PARISH STREET LIGHTS	Cajun Comfort		764-8191
10-134	REPAIR AND INSTALLATION OF PUMPS AND MOTORS, RELATED EQUIPMENT - WASTEWATER	Precision PSI		504-469-8481
10-135	BASEBALL & SOFTBALL EQUIPMENT			
10-136	LADIES PROFESSIONAL WEAR			
10-137	UV LAMPS	ETEC- Environmental Tech		225-295-1200
10-138	CRUSHED CONCRETE AND ASPHALT	DID NOT BID		
10-139	PREVENTATIVE MAINTENACE OF 6"-60" DIA. SANITARY AND STORM SEWER DRAINS	BLD - Jefferson Piggyback		
10-140	TOWING OF ABANDONEDED VEHICLES	NOT BIDDING		
10-141	CHRISTMAS TREE REMOVAL	Coastal Environment		225-383-7455
10-142	INFLATABLE LEVEE SYSTEM	US Flood Control		813-727-2161

2010 YEARLY BIDS/VENDOR

10-144	HDPE FLEXIBLE POLY PIPE	Louisiana Utilities	504-834-1106
10-145	NEWLY CONSTRUCTED RESTROOMS MALE/FEMALE	Gulf Container	504-368-0932
10-146	PRE-CAST CONCESSION STAND	DID NOT BID	
10-147	BASEBALL AND SOFTBALL UNIFORMS		
10-148	NEWLY CONSTRUCTED CONCESSION STAND	Gulf Container	504-368-0932
10-150	FLEX MEMBRANE AIR DIFFUSERS	Schreiber LLC	205-655-7466
10-151	UV 4000 TWIN SLEEVE & BALLAST	Environ. Tech (ETECH)	225-295-1200
10-152	REPAIR AND/OR CONSTRUCTION OF (Including but not limited to) Roofing (Metal and Non-Metal) Internal and Ext. Components of Metal and/or Wood Buildings	J T Louisiana Construction and Material, Inc.	504-491-3140
10-153	JANITORIAL AND RESTORATION	Quality Wholesale	785-2652
10-154	SCRAP METAL	NO BIDDERS	
10-155	COLORIZED RUBBER MULCH	DID NOT BID	
10-156	FOOTBALL EQUIPMENT	see bid	
10-158	RAPID DEPLOYMENT TRAILER	US Flood Control	504-235-5257
10-159	HVAC REPAIR	NO LONGER BIDDING	
10-160	PRE-CAST BOXED CULVERTS	Hanson Pipe & Precast	504-254-1596
10-161	AERATION BLOWERS DESTREHAN	Delta Process	504-833-7867 504-833-1755 fax
10-162	AERATION BLOWERS HAHNVILLE	Delta Process	504-833-7867 504-833-1755 fax
10-163	CONCERTAINER FLOOD UNITS ON STATE CONTRACT - DID NOT BID	HESCO Bastion	985-345-7332
10-164	AUTO METER READING SYS	Baton Rouge Win Water	225-753-2799
10-165	SOFTSCAPE AND MULCH	BWI	504-487-8203
10-166	SEWER SLUDGE HAULING	NC MATERIALS	785-8667

Revised 09/20/10

ST. CHARLES PARISH PRESIDENT'S OFFICE

PROCUREMENT OFFICE

2010 ONE TIME BID PROCUREMENTS

JANUARY

Playground Structure - Recreation – (Chutes-N-Ladders) – Awarded to: BYO Playground at \$36,457.00

FEBRUARY

MARCH

APRIL

MAY

Food and Beverages for Summer Feed Program – Community Services –
Meats, Frozen Food, Dry Goods, Staples – Diamond Food Distributors, Inc.
Meats, Frozen Food, Dry Goods, Staples – Items 59,62,63,64 – Economical Janitorial
Dairy - Lafleur Dairy Products
Bread – IBC Sales Corp.
Produce – Capitol City Produce

Home Rehabilitation Program – Community Services – 338 Pioneer Dr. Hahnville at Castle Construction at \$22,437.00

JUNE

Portable Dry Priming Centrifugal Pump – Public Works – Awarded to: Louisiana Machinery at \$31,400.00

JULY

Sludge Hauling -- NC Materials -- Wastewater \$550.00 per load

AUGUST

SEPTEMBER

Home Rehabilitation Program -- Community Service -- September 16, 2010 -- Awarded to: Castle Construction Co. -- 4 Locations: 146 Riverview, St. Rose at \$28,235.00, 108 Barton Avenue, Luling at \$23,445.00, 230 Pioneer Drive, Hahnville at \$37,005.00 and 339 Alexander Street, Boutte at \$37,925.00

OCTOBER

Furnish and Installation of Commercial Fencing -- Public Works Drainage -- Awarded to: EBE Fence Co., Inc. at \$29,979.00.

NOVEMBER

Removal and Installation of 16 New Power Meters -- Wastewater -- Awarded to Nu-Lite at \$37,000.00

DECEMBER

Home Rehabilitation Program -- Awarded to: Castle construction Co. -- Locations -- 169 Troxclair, New Sarpy at \$30,277.00 and 454 Courthouse Lane, Hahnville at \$37,504.00.

Home Rehabilitation Program -- Lead Abatement -- Awarded to: AKT Environmental Services, Inc. -- Locations -- 169 Troxclair, New Sarpy and 454 Courthouse Lane, Hahnville

OTHER PROCUREMENTS AS PER R.S. TITLE 38

PARISHES REQUESTING USAGE OF STCP CONTRACTS

Cameron Parish - Radio Based Automated Meter Reading System

EMERGENCY PROCUREMENTS

4) Reconditioned 30" Pumps for Eastbank Protection : MWI Pumps - \$405,900.00

Diesel Engine for Turtle Pond Pump Station – Allemand Industries, Inc. at \$21,995.00

42" Gearbox for Ama Pump Station – Ford-Gelatt & Associates at \$26,800.00

QUOTES

Lawn Maintenance – Cuttin Close Lawn Maintenance at \$14,000.00 for Water Towers Lawn Maintenance and \$7,000.00 for East and West Bank Offices

Generator Rentals for Hurricanes/Emergencies – Blue Stream Services

2010 PIGGYBACK PROCUREMENTS

1) 2010 ½ Ton Pickup – Animal Control – Crescent Trucks - \$15,218.00 with Animal Unit installed by Truck and Transportation at \$18,676.00

5) 2010 ½ Ton Pickup Trucks – Crescent Truck - \$14,399.00 ea. – Public Works Drainage and Roads

Thermalplastic Road Striping – Southern Synergy

Preventative Maintenance of Sanitary and Storm Sewers – BLD Services

2) 2010 F750 Cab & Chassis – Crescent Truck – Pwks Drainage - \$59,158.00 ea.

2) New & Current Dump Bodies – Truck & Transportation – Pwks Drainage - \$22,322.00 ea.

1) 2011 One Ton Cab Chassis 60 – PW Director's Office – Crescent Ford Truck Sales - \$21,685.63

2) 2011 One Ton Cab Chassis 84 – PW Director's Office – Crescent Ford Truck Sales - \$22,011.60 ea.

2010 STATE CONTRACT PROCUREMENTS

- 1) 2010 - Chevy Traverse - Risk Management - Gerry Lane Chevrolet - \$22,943.00
- 1) New & Current Genset Generator – WB Public Works – Arcco Company Services - \$50,377.00 total
- 2) New & Current John Deere Tractors – WB Public Works – John Deere Government & National - \$42,079.36 ea.
- 3) 2010 Ford Rangers – Hixson Autoplex – Waterworks - \$12,822.00 ea.
- 6) New & Current Bengal Mowers – WB Public Works – Covington Sales and Service - \$44,211.10 ea.
- 1) New & Current S160 Bobcat Skid Steer Loader – WB Public Works – BOBCAT Company - \$19,894.70
- 1) 2010 - 3/4Ton Pickup with Service Body – Wastewater Treatment WB Plant – Hixon AutoPlex - \$22,427.00
- 1) New & Current 150 Baldor Generator – East Bank Public Works – Arcco Company Services - \$36,920.00
- 2) New & Current BOBCAT T300 Track Loader – East Bank Public Works – BOBCAT Company - \$102,202.00 ea.
- 1) New & Current 500kw Generator Power Sys Drain – East Bank Public Works – Arcco Service Company - \$74,570.00
- 1) 2010- F250 Standard Pickup – Wastewater – Hixon Autoplex - \$20,000.00
- 1) 2010 - F250 Pickup with Service Body – Wastewater – Hixon Autoplex - \$25,000.00
- 1) New & Current - T190 BOBCAT Loader – Wastewater – BOBCAT Company - \$36,840.00
- 1) New & Current- T-12 T Equipment Trailer Excavator and Loader – Wastewater – Duhon Machinery - \$7,500.00
- 1) New & Current - 580G Series Forklift – WB Public Works – Lee Tractor Company - \$46,842.24
- 1) New & Current - E42 BOBCAT Compact Excavator M3013 – EastBank Public Works – BOBCAT Company - \$38,607.00
- 1) New & Current E35ZTS Bobcat Excavator – Clark Equipment dba Bobcat Co. – Wastewater \$36,462.00



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PARISH PRESIDENT

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TO: Mr. V. J. St. Pierre, Jr.,
Parish President

FROM: Bobby Donaldson, Purchasing Officer
Susan Wilson, CPPB, Purchasing Agent

DATE: April 1, 2010

RE: ACTIVITY REPORT FOR THE MONTH OF JANUARY 2010

<u>780</u>	Total Purchase Orders Issued
<u>448</u>	Purchased In Parish, <u>57%</u>
<u>332</u>	Purchased Out of Parish, <u>43%</u>
—	Voided Purchase Orders
<u>\$75.00</u>	Petty Cash Handled (average)

BIDS WERE ACCEPTED FOR THE FOLLOWING

Playground Equipment -- (Chutes --N-Ladders) Awarded to: BYO Playground at \$36,457.00 -- Recreation -- Grant

4) Reconditioned 30" Pumps -- Awarded to MWI Pumps - \$405,900.00 -- Public Works Drainage:

RFQ -- WWKS

Water Tower Lawn Maintenance -- Awarded to: G & M Lawn Services, LLC

Lawn Maintenance of East and West Bank Offices -- Awarded to: Cuttin' Close Lawn Maintenance



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TO: Mr. V. J. St. Pierre, Jr.,
Parish President

FROM: Bobby Donaldson, Purchasing Officer
Susan Wilson, CPPB, Purchasing Agent *[Signature]*

DATE: April 16, 2010

RE: ACTIVITY REPORT FOR THE MONTH OF FEBRUARY 2010

<u>743</u>	Total Purchase Orders Issued
<u>401</u>	Purchased In Parish, <u>54%</u>
<u>342</u>	Purchased Out of Parish, <u>46%</u>
—	Voided Purchase Orders
<u>\$75.00</u>	Petty Cash Handled (average)

BIDS WERE ACCEPTED FOR THE FOLLOWING

STATE CONTRACTS

- (1) Chevy Traverse – Gerry Lane Chevrolet – Risk Management - \$22,943.00
- (1) Genset Generator with Fuel Tank and Enclosure – Public Works Drainage – Arrco - \$50,377.00
- (2) John Deer 6430 Cab Tractors – Public Works – Roads – John Deere Government - \$42,079.36 ea.
- (3) 2010 Ford Rangers – Hixson Autoplex – Waterworks - \$12,822.00 ea.



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TO: Mr. V. J. St. Pierre, Jr.,
Parish President

FROM: Bobby Donaldson, Purchasing Officer
Susan Wilson, CPPB, Purchasing Agent

DATE: April 16, 2010

RE: ACTIVITY REPORT FOR THE MONTH OF MARCH 2010

<u>960</u>	Total Purchase Orders Issued
<u>547</u>	Purchased In Parish, <u>57%</u>
<u>413</u>	Purchased Out of Parish, <u>43%</u>
<u> </u>	Voided Purchase Orders
<u>\$75.00</u>	Petty Cash Handled (average)

BIDS WERE ACCEPTED FOR THE FOLLOWING

STATE CONTRACTS

- 1) New and Current S160 Bobcat Skid-Steer Loader w/ option package— Clark Equipment Co. dba Bobcat Company - \$25,597.00
- 6) Bengel Mowers – Covington Sales and Service, Inc. - \$44,211.10 each – Public Works Roads

PIGGYBACK - JEFFERSON PARISH

- 5) 2010 ½ Ton Pickup Truck – Crescent Truck - \$14,399.00 each – Public Works Drainage and Roads

- 1) 2010 One Ton Cab & Chassis 60 inch- Crescent Truck - \$21,685.65 – Drainage
- 2) 2011 One Ton Cab & Chassis 84 inch – Crescent Truck - \$22,011.60 – Roads
- 1) 2010 ½ Ton Pickup Truck – Crescent Truck – Animal Control - \$15,218.00
- 1) New & Current Animal Control Unit – Truck & Transportation - \$18,676.00




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TO: Mr. V. J. St. Pierre, Jr.,
Parish President

FROM: Bobby Donaldson, Purchasing Officer
Susan Wilson, CPPB, Purchasing Agent 

DATE: May 17, 2010

RE: ACTIVITY REPORT FOR THE MONTH OF APRIL 2010

<u>750</u>	Total Purchase Orders Issued
<u>395</u>	Purchased In Parish, <u>53%</u>
<u>355</u>	Purchased Out of Parish, <u>47%</u>
_____	Voided Purchase Orders
<u>\$75.00</u>	Petty Cash Handled (average)

BIDS WERE ACCEPTED FOR THE FOLLOWING



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TO: Mr. V. J. St. Pierre, Jr.,
Parish President

FROM: Bobby Donaldson, Purchasing Officer
Susan Wilson, CPPB, Purchasing Agent

DATE: June 29, 2010

RE: ACTIVITY REPORT FOR THE MONTH OF MAY 2010

<u>835</u>	Total Purchase Orders Issued
<u>424</u>	Purchased In Parish, <u>51%</u>
<u>411</u>	Purchased Out of Parish, <u>49%</u>
<u> </u>	Voided Purchase Orders
<u>\$75.00</u>	Petty Cash Handled (average)

BIDS WERE ACCEPTED FOR THE FOLLOWING

STATE CONTRACTS

(1) 2010 F-250 Pickup with Service Body – Hixson Autoplex – Wastewater - \$22,427.00

PUBLIC BIDS

Home Rehabilitation - Castle Construction Co., - Community Service - \$22,437.00

Food and Beverages for Summer the Feeding Program –

Meat, Frozen Food, etc.

Dairy Only

Bread Only

Produce Only

Diamond Food & Economical Janitorial and Paper Supplies

Lafleur Dairy Products

IBC Sales Corp.

Capitol City Produce



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TO: Mr. V. J. St. Pierre, Jr.,
Parish President

FROM: Bobby Donaldson, Purchasing Officer
Susan Wilson, CPPB, Purchasing Agent

DATE: July 29, 2010

RE: ACTIVITY REPORT FOR THE MONTH OF JUNE 2010

<u>976</u>	Total Purchase Orders Issued
<u>531</u>	Purchased In Parish, <u>54%</u>
<u>445</u>	Purchased Out of Parish, <u>46%</u>
—	Voided Purchase Orders
<u>\$75.00</u>	Petty Cash Handled (average)

BIDS WERE ACCEPTED FOR THE FOLLOWING

STATE CONTRACTS

(1) New & Current T300 Bobcat Compact Track Loader -- Pwks Dr. -- Clark Equipment dba Bobcat Company - \$102,020.00

(1) New & Current Baldor Stationary Generator with upgraded fuel tank -- Pwks - Flood Control - \$36,920.00

RFQ

2010 Hurricane Generator Rentals -- Blue Stream Services - \$127,500.00

PUBLIC BID

(1) New and Current Dry Priming Centrifugal Pump – Wastewater – Louisiana Machinery Co.
- \$31,400.00



ST. CHARLES PARISH

PURCHASING OFFICE

P. O. BOX 302 • HAHNVILLE, LOUISIANA 70057

(985) 783-5000 • FAX (985) 783-5015

Website: www.stcharlesparish-la.gov

V.J. ST. PIERRE, JR.
PARISH PRESIDENT

BOBBY DONALDSON
PURCHASING OFFICER
bdonaldson@stcharlesgov.net

SUSAN WILSON, CPPB
PURCHASING AGENT
swilson@stcharlesgov.net

Mr. V. J. St. Pierre, Jr.,
Parish President

FROM: Bobby Donaldson, Purchasing Officer
Susan Wilson, CPPB, Purchasing Agent

DATE: August 4, 2010

RE: ACTIVITY REPORT FOR THE MONTH OF JULY 2010

<u>840</u>	Total Purchase Orders Issued
<u>439</u>	Purchased In Parish, <u>52%</u>
<u>401</u>	Purchased Out of Parish, <u>48%</u>
—	Voided Purchase Orders
<u>\$75.00</u>	Petty Cash Handled (average)

BIDS WERE ACCEPTED FOR THE FOLLOWING

STATE CONTRACTS

(1) New & Current 580G Series Forklift – Lee Tractor – Pwks Dr. - \$46,842.24

(1) New & Current T190 Bobcat Loader – Clark Equipment Co., dba Bobcat Company – Wastewater - \$36,840.00

(1) New & Current E35 ZTS Bobcat Excavator – Clark Equipment Co., dba Bobcat Company – Wastewater - \$36,462.00

(1) New & Current T-12 T Equipment Trailer – Duhon Machinery – Wastewater - \$7,500.00

(1) 2010 F-250 Pickup Truck – Hixson Autoplex – Wastewater - \$20,000.00

(1) 2010 F-250 Pickup with Service Body – Hixson Autoplex – Wastewater - \$25,000.00

(1) New & Current IDLC500 Generator – ARCCO Co. – Pwks. Dr. - \$74,570.00

(1) New & Current E42 Bobcat Compact Excavator M3010 – Clark Equipment Co. dba Bobcat Co. – Pwks. Dr. - \$38,607.00

PUBLIC BID

Sewer Sludge Hauling – NC Materials – Wastewater - \$550.00 per load.



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TO: Mr. V. J. St. Pierre, Jr.,
Parish President

FROM: Bobby Donaldson, Purchasing Officer
Susan Wilson, CPPB, Purchasing Agent

DATE: September 23, 2010

RE: ACTIVITY REPORT FOR THE MONTH OF AUGUST 2010

<u>893</u>	Total Purchase Orders Issued
<u>465</u>	Purchased In Parish, <u>52%</u>
<u>428</u>	Purchased Out of Parish, <u>48%</u>
_____	Voided Purchase Orders
<u>\$75.00</u>	Petty Cash Handled (average)

BIDS WERE ACCEPTED FOR THE FOLLOWING:

JEFFERSON PARISH PIGGYBACK

- 2) 2010 F750 Cab & Chassis (Dump Trucks) – Crescent Ford – Pwks Dr. - \$59,158.00 ea.
- 2) New & Current Dump Bodies – Truck & Transportation – Pwks Dr. - \$22,322.00 ea.



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TO: Mr. V. J. St. Pierre, Jr.,
Parish President

FROM: Bobby Donaldson, Purchasing Officer
Susan Wilson, CPPB, Purchasing Agent 

DATE: October 21, 2010

RE: ACTIVITY REPORT FOR THE MONTH OF SEPTEMBER 2010

<u>780</u>	Total Purchase Orders Issued
<u>412</u>	Purchased In Parish, <u>53%</u>
<u>368</u>	Purchased Out of Parish, <u>47%</u>
<u> </u>	Voided Purchase Orders
<u>\$75.00</u>	Petty Cash Handled (average)

BIDS WERE ACCEPTED FOR THE FOLLOWING

Home Rehabilitation Program

108 Barton Avenue, Luling
339 Alexander Street, Boutte
230 Pioneer Drive, Hahnville
146 Riverview, St. Rose

Castle Construction \$24,000.00
Castle Construction \$38,075
Remark Properties \$31,800.00
Remark Properties \$24,825

EMERGENCY

Purchase of a 42" Gearbox for the Ama Pump Station. Purchased from Ford-Gelatt at \$21,995.00



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TO: Mr. V. J. St. Pierre, Jr.,
Parish President

FROM: Bobby Donaldson, Purchasing Officer
Susan Wilson, CPPB, Purchasing Agent 

DATE: November 15, 2010

RE: ACTIVITY REPORT FOR THE MONTH OF OCTOBER 2010

<u>747</u>	Total Purchase Orders Issued
<u>401</u>	Purchased In Parish, <u>54%</u>
<u>346</u>	Purchased Out of Parish, <u>46%</u>
—	Voided Purchase Orders
<u>\$75.00</u>	Petty Cash Handled (average)

BIDS WERE ACCEPTED FOR THE FOLLOWING

Purchase and Installation of Commercial Fencing – Public Works Drainage – Awarded to EBE
Fence at \$29,979.00



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PARISH PRESIDENT


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TO: Mr. V. J. St. Pierre, Jr.,
Parish President

FROM: Bobby Donaldson, Purchasing Officer, 
Susan Wilson, CPPB, Purchasing Agent

DATE: December 22, 2010

RE: ACTIVITY REPORT FOR THE MONTH OF NOVEMBER 2010

<u>616</u>	Total Purchase Orders Issued
<u>340</u>	Purchased In Parish, <u>55%</u>
<u>276</u>	Purchased Out of Parish, <u>45%</u>
—	Voided Purchase Orders
<u>\$75.00</u>	Petty Cash Handled (average)

BIDS WERE ACCEPTED FOR THE FOLLOWING

YEARLY BIDS WERE ACCEPTED FOR 2011 – SEE ATTACHED LIST

Contracts to BID for 2011

[illegible]



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SUSAN WILSON, CPPB
PURCHASING AGENT
swilson@stcharlesgov.net

TO: Mr. V. J. St. Pierre, Jr.,
Parish President

FROM: Bobby Donaldson, Procurement Officer
Susan Wilson, CPPB, Procurement Agent

DATE: January 19, 2011

RE: ACTIVITY REPORT FOR THE MONTH OF DECEMBER 2010

<u>608</u>	Total Purchase Orders Issued
<u>309</u>	Purchased In Parish, <u>51%</u>
<u>299</u>	Purchased Out of Parish, <u>49%</u>
<u> </u>	Voided Purchase Orders
<u>\$75.00</u>	Petty Cash Handled (average)

BIDS WERE ACCEPTED FOR THE FOLLOWING

Yearly Bids were awarded and renewed for 2011. (See the following 2011 Yearly Bids/Vendor List)

2011 YEARLY BIDS/VENDOR

<u>BID NO.</u>	<u>ITEM</u>	<u>VENDOR</u>	<u>PHONE</u>
11-101	BATTURE DIRT	Scioneaux Inc. FOB only Civil Construction - Delivery	783-1679 783-6893 783-6894 fax
11-102	BITUMINOUS COATED PIPE	Coburn's	985-446-0458 985-446-5422 fax
11-103	BITUMINOUS MIX	Barriere Construction	785-7700
11-104	CAST IRON GRATES FRAMES	F & G Services	504-469-2015
11-105	CAST IRON MANHOLES	F & G Services	504-469-2015
11-107	CHEMICALS -		
water	a. CHLORINE	DPC Enterprises	985-536-1037
sew	b. SULFUR DIOXIDE	DPC Enterprises	985-536-1172
water	c. SODIUM Z. PHOSPHATE	Simple Aquatics	409-420-0774 fax: 409-420-0776
sew	d. POLYMER	Delta Chemical	504-733-0630
water	e. POLYELECTROLYTE-	Delta Chemical	504-733-0630
water	f. ACID ALUM	Delta Chemical	504-733-0630
water	g. ANHYDR. AMMONIA	Ther Chem	337-364-4191
11-108	COLD MIX	Barriere Construction	785-7700
11-109	COLD WATER METERS		
11-110	CONCRETE	Lafarge	504-834-3341
11-111	CONCRETE/ASPHALT CUTTING	Magnum Construction	985-331-8202
11-113	DIESEL FUEL	Jackie Bee W/B River Parish Oil E/B	785-6711 764-7195
11-114	DISTRIBUTION SERVICE MATLS.	HD Supply Waterworks	504-834-1830
11-115	FLAP GATES	Associated Pump	504-851-7077
11-116	GASOLINE	Jackie Bee W/B River Parishes Oil	785-6711 764-7195
11-117	HIGH DENSITY POLY. PIPE	Coburn's	985-446-0458
11-118	LIMESTONE	Vulcan Materials Company	504-464-7625
11-119	MICROFILMING	LASON	504-834-0701
11-120	PUMP SAND	N C Materials - FOB Civil Construction - Delivery	785-8667 783-6893

2011 YEARLY BIDS/VENDOR

11-121	SIGNS AND POSTS	Richard Comeaux	1-800-232-0448
11-122	SUBMERSIBLE FLYGT PUMPS	Associated Pump	985-851-7077
11-123	SUBM. GORMAN RUPP PUMPS	Fluid Process & Pumps Delta Process Equipment	504-615-4179 504-833-7867
11-124	SUBM. HYDROMATIC PUMPS	Fluid Process & Pumps	504-615-4179
11-125	WASTEWATER COLLECTION SUPPLIES	Louisiana Utilities	504-834-1106
11-126	WATER SERVICE CONN. FITTINGS		
11-127	CHEMICAL CONTROL OF UNDESIRABLE WEEDS	Cro Slit Turf Services	985-785-0024
11-130	RENTAL OF VACUUM TRUCK	A3M Vacuum Service	504-536-7448
11-131	REPAIR AND INSTALLATION OF PUMPS AND RELATED EQUIPMENT WWKS	Precision PSI	504-469-8481
11-132	WWKS - ELECTRICAL REPAIRS AND INSTALLATION -	All Star Electric	504-466-3303
11-132	SEW - ELECTRICAL REPAIRS & INSTALLATION -	Cajun Comfort	WASTE 764-8191
11-133	REPAIR AND INSTALLATION OF PARISH STREET LIGHTS	River Parish Electric	504-466-5746
11-134	REPAIR AND INSTALLATION OF PUMPS AND MOTORS, RELATED EQUIPMENT - WASTEWATER	Precision PSI	504-469-8481
11-135	BASEBALL & SOFTBALL EQUIPMENT	J.P. Sports Sport Supply Group Staples Sporting Goods AD Star	888-202-9808 800-527-7510 504-366-3406 412-488-7233
11-136	LADIES PROFESSIONAL WEAR		
11-137	UV LAMPS	ETEC- Environmental Tech	225-295-1200
11-138	CRUSHED CONCRETE AND ASPHALT	DID NOT BID	
11-139	PREVENTATIVE MAINTENANCE OF 6"-60" DIA. SANITARY AND STORM SEWER DRAINS	BLD - Jefferson Piggyback	

2011 YEARLY BIDS/VENDOR

11-140	TOWING OF ABANDONEDED VEHICLES	NOT BIDDING	
11-141	CHRISTMAS TREE REMOVAL	Coastal Environment	225-383-7455
11-142	INFLATABLE LEVEE SYSTEM	US Flood Control	813-727-2161
11-144	HDPE FLEXIBLE POLY PIPE	Louisiana Utilities	504-834-1108
11-145	NEWLY CONSTRUCTED RESTROOMS MALE/FEMALE	Gulf Container	504-368-0932
11-146	PRE-CAST CONCESSION STAND	DID NOT BID	
11-147	BASEBALL AND SOFTBALL UNIFORMS	Staples Sporting Goods Game Day Apparel A D Starr Sport Supply Group	504-366-3406 504-467-7880 412-488-7233 800-527-7510
11-148	NEWLY CONSTRUCTED CONCESSION STAND	Gulf Container	504-368-0932
11-150	FLEX MEMBRANE AIR DIFFUSERS	Schreiber LLC	205-655-7466
11-151	UV 4000 TWIN SLEEVE & BALLAST	Environ. Tech (ETECH)	225-295-1200
11-152	EMERGENCY / NON EMERGENCY OF REPAIRS AND/OR MAINTENANCE OF GROUNDS AND BUILDINGS	Frickey Bros.	985-758-7332 fax: 985-758-7335
11-153	JANITORIAL AND RESTORATION	Quality Wholesale	785-2652
11-154	SCRAP METAL	NO BIDDERS	
11-155	COLORIZED RUBBER MULCH	DID NOT BID	
11-156	FOOTBALL EQUIPMENT	Sport Supply Group J. P Sports, Inc. Staples Sporting Goods ASA Football	800-527-7510 888-202-9808 504-366-3406 800-597-6017
11-158	RAPID DEPLOYMENT TRAILER	US Flood Control	504-235-5257
11-159	HVAC REPAIR	NO LONGER BIDDING	
11-160	PRE-CAST BOXED CULVERTS	Hanson Pipe & Precast	504-254-1596

2011 YEARLY BIDS/VENDOR

11-161	AERATION BLOWERS DESTREHAN	Delta Process	504-833-7867 504-833-1755 fax
11-162	AERATION BLOWERS HAHNVILLE	Delta Process	504-833-7867 504-833-1755 fax
11-163	CONCERTAINER FLOOD UNITS ON STATE CONTRACT - DID NOT BID	HESCO Bastion	985-345-7332
11-164	AUTO METER READING SYS	Baton Rouge Win Water	225-753-2799
11-165	SOFTSCAPE AND MULCH	BWI	504-487-8203
11-166	SEWER SLUDGE HAULING	NC MATERIALS	785-8667

Revised 12/16/10